

**WESTPORT BOARD OF EDUCATION**

**MINUTES**

**Board Members Present:**

Elaine Whitney	Chair
Michael McGovern	Vice Chair
Michael Gordon	Secretary
Jennifer Tooker	
Brett Aronow	
Jeannie Smith	

**Administrators Present:**

Elliott Landon	Superintendent of Schools
Elio Longo	Director of School Business Operations
Lis Comm	Dir. of Secondary Ed. & Research
Cynthia Gilchrest	Dir. of Elementary Ed.
Marge Cion	Director of Human Resources
Michael Rizzo	Director of Pupil Services

**Absent:**

Mark Mathias

**CALL TO ORDER/PLEDGE OF ALLEGIANCE:** 7:35 p.m. in the Staples High School cafeteria.

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

**MINUTES:** October 7, 2013 approved.

**DISCUSSION:**

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| 1. Minimizing Differences of Starting Times: Elementary and Middle Schools | Dr. Landon<br>Ms. Evangelista<br>Mr. Longo |
| 2. Review of Class Size Breakpoints at Elementary Schools                  | Dr. Landon<br>Ms. Gilchrest                |
| 3. Annual Staffing and Enrollment Reports                                  | Ms. Cion                                   |
| 4. Adoption of 2014-15 Board of Education Meeting Calendar                 | Dr. Landon                                 |

**ADJOURNMENT:** Meeting adjourned at 9:33 p.m.

Respectfully submitted,

Michael Gordon, Secretary  
(Minutes written by Lisa Marriott)