

WESTPORT BOARD OF EDUCATION

MINUTES

**Board Members Present:**

Elaine Whitney	Chair
Michael McGovern	Vice Chair
Michael Gordon	Secretary
Jennifer Tooker	
Brett Aronow	
Jeannie Smith	
Absent for Public Meeting:	
Mark Mathias	

**Administrators Present:**

Elliott Landon	Superintendent of Schools
Nancy Harris	Asst. Superintendent Business
Lis Comm	Dir. of Secondary Ed. & Research
Cynthia Gilchrest	Dir. of Elementary Ed.
Marge Cion	Director of Human Resources
Michael Rizzo	Director of Pupil Services

**CALL TO ORDER:** 7:01 p.m. in the Staples High School, Principals Conference Room 1025C

**EXECUTIVE SESSION:**

Superintendents Performance Review

Moved to go into session by Brett Aronow, Seconded by Jeannie Smith. All Board members in attendance. Mark Mathias participated by phone. Elliott Landon was there at the invitation of the Board. Meeting adjourned at 7:34 p.m.

**RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE:** 7:39 p.m. in the Staples High School Cafeteria

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS AND COMMENTS ON NON AGENDA ITEMS**

**MINUTES:** January 7, 2013 and January 11, 2013 minutes accepted.

**Public Questions and Comments on Security**

**DISCUSSION:**

2013-14 Proposed Budget of the Superintendent of Schools

Class Size Report

**DISCUSSION/ACTION:**

Establishment of Permanent School Calendar Guidelines

1. The first day of school for students shall be prior to Labor Day.
2. Where possible, Columbus Day is to be a regular school day for teachers and students.
3. Both a February and April recess for students and teachers shall be retained.
4. Five (5) snow days shall be included.
5. Where weather-related or emergency conditions make a 182 day school year for students impossible to achieve, make-up days shall begin with the first day of the April recess and continue to progress to each day thereafter, until no longer needed.

**Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education adopts permanent guidelines to govern the future of school calendars, said guidelines to be incorporated in the Minutes of the Meeting of January 14, 2013.**

**MOTION:** Michael McGovern  
**SECOND:** Jennifer Tooker  
**RESULT:** Unanimous  
**VOTE:** 6-0

**ADJOURNMENT:** Meeting adjourned at 10:03 p.m.

Respectfully submitted,

Michael Gordon, Secretary  
(Minutes written by Lisa Marriott)