

WESTPORT BOARD OF EDUCATION

*AGENDA

(Agenda Subject to Modification in Accordance with Law)

PUBLIC CALL TO ORDER:

6:00 p.m. Staples High School, Room 1025C, Principal's Conference Room

ANTICIPATED EXECUTIVE SESSION:

- Performance Evaluation of the Superintendent of Schools
- Non-Union Personnel Compensation: 2011-12 School Year

RESUME PUBLIC SESSION

PLEDGE OF ALLEGIANCE:

8:30 p.m. Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

DISCUSSION/ACTION:

- | | | |
|---------------------------------------|---------|--------------------------|
| 1. Acceptance of Gift | (Encl.) | Dr. Landon |
| 2. Tuition Rates: 2011-12 School Year | (Encl) | Dr. Landon
Ms. Harris |
| 3. Authorization to Sign Contracts | (Encl) | Dr. Landon
Ms. Harris |

ACTION:

- | | |
|--|------------|
| 1. Non-Union Personnel Compensation: 2011-12 School Year | Dr. Landon |
| 2. Superintendent's Terms and Conditions of Employment | |

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78.

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1025
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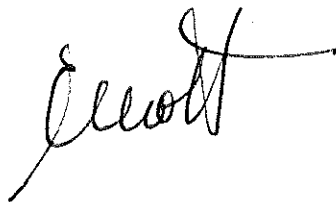
To: Members of the Board of Education
From: Elliott Landon
Subject: Acceptance of Gift
Date: June 20, 2011

I am pleased to inform you that through the generosity of the PTA of the Green's Farms School, we have been offered a gift of an Epson G5150 Auditorium Projector, to be mounted on the auditorium ceiling. This projection system, with an estimated value of \$4,000, including installation, will be used primarily for instructional presentations and demonstrations for students.

I recommend acceptance of this very generous gift to our school system.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude and appreciation a gift from the PTA of the Green's Farms School of an Epson G5150 Auditorium Projector for placement in the Green's Farms School auditorium.



WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1025
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To: Board of Education Members
From: Elliott Landon
Re: Tuition Rates for 2011-12
Date: June 20, 2011

We annually establish tuition rates to cover the following circumstances:

1. To provide the basis for calculating the employees' 25% rate.
2. To cover students who move out of Westport before April 1, who are permitted to complete the school year at 25% of the full-year tuition.
3. To cover non-resident students living with residents for less than a full year, who are charged 25%.
4. To cover exceptional cases, such as when families enroll children expecting to move to Westport and then fail to establish residency, or other unforeseen circumstances.

During 2010-11 there were 25 employees' children who attended our schools. We anticipate the same number for the 2011-2012 school year.

Several years ago, in response to a Board request, Nancy Harris developed a formula for tuition rates for the various levels which gave a close approximation of actual costs. (The base tuition figures do not include the cost of bus transportation between home and school as this service is not provided to non-resident students. It also does not include special education costs as these are assessed on an individual basis for students requiring special education.)

For the 2011-2012 school year we applied the general budget increase of 1.021% to the 2010-2011 rates. The chart below shows the current rates and the new rates for 2011-2012 (rounded off).

The tuition funds for grades K-12 do not come back to the Board of Education but go to the Town's General Fund because the budget already accounts for the tuition students, Grades K-12.



TUITION RATES: 2011-12 GRADES K-12

Grade Level	Full Non-Resident Tuition		Employee Tuition	
	10-11	11-12	10-11	11-12
K-5	14,056	14,352	3,514	3,588
6-8	19,683	20,096	4,921	5,024
9-12	21,080	21,523	5,270	5,381

TUITION RATES: 2011-12 PRE-SCHOOL

The full rates for our integrated pre-school were established during the 2011-12 budget process by the Pupil Services Department in collaboration with the Business Office, and are competitive with other area pre-schools. Westport residents' children with special needs receive free tuition, as per federal mandate. Westport residents' children without special needs are admitted to the program at the tuition rate(s) shown below. Employees' children are admitted only after all residents' children have been accommodated. As with K-12 tuition, employees pay 25% of the full rate.

	Full Rate	Employee Rate
2-3 year-olds 4-days per week	4,462	1,116
3-4 year-olds 5 days per week	5,713	1,428
3-4 year-olds 5 days per week (Extended day)	9,032	2,258

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of the tuition rates for the 2011-2012 school year, as set forth in this memo dated June 20, 2011.

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ELLIOTT LANDON
Superintendent of Schools

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WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1025
FAX: (203) 341-1029

To: Members of the Board of Education
From: Elliott Landon
Subject: Authorization to Sign Contracts
Date: June 20, 2011

Regulations of the State Department of Education and Board of Education policy require the designation by name and position of administrators authorized to sign contracts on behalf of the Board of Education. To meet this requirement, I am recommending that the Board reauthorize Elliott Landon and Nancy Harris, Superintendent of Schools and Assistant Superintendent for Business, respectively, to be designated as the administrative representatives authorized to sign contracts on behalf of the Board effective July 1, 2011 through June 30, 2012.

ADMINISTRATIVE RECOMMENDATION

The Board of Education authorizes Elliott Landon, Superintendent of Schools, and Nancy Harris, Assistant Superintendent for Business, to sign contracts on behalf of the Board of Education, effective July 1, 2011 through June 30, 2012.

POLICY 3293.1 (AUTHORIZATION TO SIGN CONTRACTS)

The superintendent and/or the school business administrator, individually or jointly as may be required, are hereby authorized to execute agreements, to apply for grants or to sign other documents as may be necessary in the normal course of the school system's business, including documents that support the adopted budget or that implement the Board's established policies or programs.

This authorization does not extend to those agreements or other documents which require specific, formal approval of the Board of Education and/or the signature of the Board Chairman or other officer of the Board of Education.

To comply with regulations of the State Department of Education, the Board of Education will annually renew this authority, designating by name the individuals holding the positions of superintendent of schools and school business administrator who are so authorized.

