

Meeting: October 21, 2020

Via Zoom and GoogleDoc

**WESTPORT BOARD OF EDUCATION
POLICY COMMITTEE WORK SESSION MINUTES**

Committee Members Present:

Karen Kleine Committee Chair
Youn Su Chao
Lee Goldstein

Administrators Present

John Bayers Director of Human Resources (departed at 8:30 a.m., returned 9:33 a.m.)
Jessica Smith Counsel, Shipman and Goodwin (departed at 8:53 a.m.)

PUBLIC SESSION/CALL TO ORDER: 8:06 a.m., Held Remotely Via Zoom Pursuant to Executive Order 7B

EXECUTIVE SESSION: Discussion of attorney-client privileged memorandum providing legal advice regarding Board policies. Karen Kleine moved to enter into executive session, inviting Jessica Smith; seconded by Youn Su Chao. (3-0-0)

Karen Kleine moved to resume public session, seconded by Youn Su Chao. (3-0-0)

DISCUSSION

1. Second Reading of the Following Policies:

- 6159, "Individualized Education Instruction Program" (Revision)
- 6162.51, Surveys of Students/Student Privacy (Revision)
- 5112, "Ages of Attendance" (Revision)
- 5141.21, "Administration of Medications" (Revision)
- 5145.15, "Disclosure of Directory Information" (Revision)
- 5145.41, "Non-Discrimination" (Revision and Renumbering to 5145.4)
- 4118.237/4218.237/5141.8, "Face Masks/Coverings" (New)
- 5144, "Physical Restraint" (Renumber Only to 5144.1)
- 5113.2-C19, "Attendance, Truancy, and Chronic Absenteeism" (Revision)

2. First Reading of the Following:

- Regulation 5125.1, "Electronically Stored Data" (Renumbering to 2260)

- Policy 2260, “Policy Regarding Retention of Electronic Records and Information” (New)

The First reading of Policy 5131.6, “Alcohol, Drugs, and Tobacco” (Revision) was postponed to the next meeting.

The following policies will be moved to the full Board for discussion:

- 6159, “Individualized Education Instruction Program” (Revision)
- 5112, “Ages of Attendance” (Revision)
- 5141.21, “Administration of Medications” (Revision)
- 5145.15, “Disclosure of Directory Information” (Revision)
- 5145.41, “Non-Discrimination” (Revision and Renumbering to 5145.4)
- 4118.237/4218.237/5141.8, “Face Masks/Coverings” (New)
- 5144, “Physical Restraint” (Renumber Only to 5144.1)
- 5113.2-C19, “Attendance, Truancy, and Chronic Absenteeism” (Revision)

MINUTES: Karen Kleine moved to approve the minutes of September 16, 2020; seconded by Youn Su Chao. (3-0-0).

ADJOURNMENT

Meeting adjourned at 10:05 a.m.

Respectfully submitted,
Jennifer Caputo