

**WESTPORT BOARD OF EDUCATIONp**

**Board Members Present:**

Mark Mathias           Chair  
Elaine Whitney        Secretary  
Karen Kleine  
Vik Muktavaram\*  
Candice Savin  
Neil Phillips

**Administrators Present:**

David Abbey           Interim Superintendent  
Anthony Buono        Asst. Superintendent, Teaching and Learning  
Tina Mannarino       Asst. Superintendent, Pupil Personnel Services  
Elio Longo            Chief Financial Officer  
John Bayers           Director of Human Resources

\*Participated in executive session by phone until 6:50 p.m.; absent for the remainder of the executive session; rejoined the meeting at 8:14 p.m.

**Absent:**

Jeannie Smith

**PUBLIC CALL TO ORDER:** 6:33 p.m., Staples High School, Cafeteria B (Room 301)

**EXECUTIVE SESSION:** Strategies for Negotiation

Mark Mathias moved to go into executive session to discuss Strategies for Negotiation; seconded by Elaine Whitney and passed unanimously. All Board members were present except Jeannie Smith; Vik Muktavaram participated by phone until 6:50 p.m. At the invitation of the Board, the following individuals participated in the executive session: David Abbey, John Bayers, Elio Longo, Anthony Buono, Jessica Richman Smith of Shipman & Goodwin, and Don O'Day, Chair, Coleytown Middle School Building Committee (Mr. O'Day participated until 7:21 p.m.). The executive session ended at 7:28 p.m.

**RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE** 7:38 p.m.

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

**MINUTES:** October 2, 7, and 14, 2019

Elaine Whitney moved to approve the minutes of October 14, 2019; seconded by Mark Mathias and passed unanimously (5-0). Approval of the minutes of October 2 and 7, 2019 were deferred by consensus to a future meeting.

**DISCUSSION/ACTION**

Approval of CMSBC's Request for BOE Approval of the CMS Construction Documents

**Be it resolved, that upon the recommendation of the Coleytown Middle School Building Committee (CMSBC), who themselves have reviewed and approved the final plans and project manual as prepared for bidding as dated 10/11/19 related to the "Renovate as New" work outlined for Coleytown Middle School and the Professional Costs Estimate dated 10/18/19, the Westport Board of Education approves those same final plans and project manual as prepared for bidding as dated 10/11/19 and the Professional Costs Estimate dated 10/18/19.**

**Be it further resolved, that upon the recommendation of the Coleytown Middle School Building Committee (CMSBC), who themselves have reviewed and approved the final plans and project manual as prepared for bidding for Phase I - Pre-Purchase of Equipment as dated 8/29/19 related to the "Renovate as New" work outlined for Coleytown Middle School and the Professional Costs Estimate dated 10/18/19, the Westport Board of Education approves those same final plans and project manual as prepared for bidding for Phase I - Pre-Purchase of Equipment as dated 8/29/19 and the Professional Costs Estimate dated 10/18/19.**

**MOTION:** Mark Mathias  
**SECOND:** Elaine Whitney  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0 (Jeannie Smith and Vik Muktavaram absent)

Approval of Tentative Agreement with the Westport Intermediate Administrators Association

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the tentative agreement dated October 11, 2019, and signed by the parties on October 14, 2019, between the Westport Board of Education and the Westport Intermediate Administrators Association, a copy of which will be appended to the minutes of the Board of Education meeting of October 21, 2019.**

**MOTION:** Mark Mathias  
**SECOND:** Elaine Whitney  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0 (Jeannie Smith and Vik Muktavaram absent)

Approval of Contract with JE Consulting for Superintendent Search Services and Update on Superintendent Search

**Be it resolved, that the Board of Education appoints JE Consulting as the executive search firm which will assist the Board of Education in conducting the search for a new Superintendent of Schools, for an appointment of a Superintendent anticipated to be effective on July 1, 2020. The appointment of JE Consulting is in accordance with the terms of the contract which is dated October 21, 2019 and which will be attached to the minutes of the meeting of October 21, 2019.**

**Be it further resolved, that the Board of Education authorizes its Chair, Mark Mathias, to execute said contract on behalf of the Board of Education.**

**MOTION:** Karen Kleine  
**SECOND:** Candice Savin  
**RESULT:** Passed Unanimously

**VOTE:** 5-0 (Jeannie Smith and Vik Muktavaram absent)

Approval of FY 2021 Budget Preparation Calendar

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the FY 2020-2021 Budget Preparation Calendar presented at the meeting of October 21, 2019, as amended during the meeting.**

**MOTION:** Karen Kleine  
**SECOND:** Mark Mathias  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0 (Jeannie Smith and Vik Muktavaram absent)

## **DISCUSSION**

\*\*\*

At 8:09 p.m., the Rebalancing Update agenda item was deferred by consensus until all available Board members were in attendance.

At 8:09 p.m., Elaine Whitney moved to change the Naming Town Property – Staples High School Track agenda item to a Discussion/Action agenda item; seconded by Mark Mathias and passed unanimously.

\*\*\*

## **DISCUSSION/ACTION**

Naming Town Property – Staples High School Track

**Be it resolved, that the Board of Education encourages the Board of Selectmen and the Representative Town Meeting to name the Staples High School Track in honor of Laddie Lawrence.**

**MOTION:** Elaine Whitney  
**SECOND:** Mark Mathias  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0 (Jeannie Smith and Vik Muktavaram absent)

## **DISCUSSION**

Rebalancing Update

Discussion of Proposed Board of Education Meeting Dates

Update on Policy Committee and First Reading of the Following Policies and Regulations:

- P 4118.11/4218.11 Nondiscrimination (amendment, number
- P 4118.234 Prohibition on Recommendations for Psychotropic Drugs (new)
- P5131.6 Alcohol Use, Drugs, and Tobacco (new)
- P5118.1 Homeless Children and Youth (new)
- P5125.11 Health/Medical Records (HIPPA) (new)
- P5131.74 Weapons and Dangerous Instruments (new)
- P5144.4 Physical Activity and Student Discipline (new)
- P4212.42, Drug and Alcohol Testing for Bus Drivers (new)

- P5145.511 Sexual Abuse Prevention Education Program (new)

Quarterly Financial Report: July 1, 2019 – September 30, 2019  
Deferred by consensus

**ADJOURNMENT:** Mark Mathias moved to adjourn at 10:17 p.m.; seconded by Vik Muktavaram and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education  
(Minutes written by Lisa Marriott)