

Meeting: March 18, 2019

Staples High School

**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

Administrators Present:

Colleen Palmer Superintendent of Schools
Anthony Buono Asst. Superintendent, Teaching & Learning
Tina Mannarino Asst. Superintendent, Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

PUBLIC CALL TO ORDER: 6:38 p.m., Staples High School, Principal's Conference Room 1025C

EXECUTIVE SESSION: Discussion Concerning the Employment of the Superintendent

Mark Mathias moved to go into executive session at 6:38 p.m. for discussion concerning the employment of the Superintendent of Schools; seconded by Elaine Whitney and passed unanimously. Dr. Colleen Palmer participated in the executive session at the invitation of the Board.

The executive session adjourned at 7:02 p.m.

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:40 p.m., Staples High School, Cafeteria B

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

It was announced that Dr. Colleen Palmer will retire effective July 31, 2019.

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 31, February 25, February 27, March 1, March 4, and March 12, 2019

Elaine Whitney moved to approve the minutes of January 31, February 25, February 27, March 1, March 4, and March 12, 2019; seconded by Jeannie Smith and passed unanimously.

DISCUSSION:

Update on CMS Building Project

Update on BMS 6-8 Planning

Parent Survey Results and Middle School Education Visioning

Synthetic Turf Fields and Staples Track

Student and Faculty Calendar FY 2020 - FY 2021 School Year

DISCUSSION/ACTION:

Discussion of FY 2019 - FY 2020 Education Budget in Light of Vote by Board of Finance to Reduce Overall Budget by \$250,000 and a Possible Vote to Request Restoration from the BoF

Be it resolved, that the Board of Education elects to not request a restoration to the Board of Education budget for FY 2019 - FY 2020.

MOTION: Elaine Whitney
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 7-0

Awarding of RFP #19-006 Master Plan Facilities Consultant to Antinozzi Associates

Be it resolved, that upon the recommendation of the Superintendent of Schools the Board of Education awards RFP #19-006 Master Plan Facilities Consultant to respondent Antinozzi Associates for the RFP scope of services in the bid amount of \$279,500 (fee proposal and reimbursable expenses), subject to the approval by the Board of Finance allowing the Board of Education to expend an additional \$79,500 for said award above the Board of Education's sole spending discretion of up to \$200,000 in total of Carry Over Account funds during a given fiscal year, in accordance with the Memorandum of Understanding between the Board of Education and the Board of Finance effective August 31, 2015.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

At 10:42 p.m., Mark Mathias moved to continue with the following agenda items, as it was after 10:30 p.m.: update items on the Teaching and Learning Committee, the BMS Modular Committee and the CMS Building Committee; and discussion/action items on the Superintendent's resignation of employment and the appointment of a personnel search committee regarding the position of Superintendent of Schools; seconded by Jeannie Smith and passed unanimously.

UPDATES:

Teaching and Learning Committee

BMS Modular Committee and the CMS School Building Committee

Finance and Facilities Committee

Deferred by consensus to a future meeting

Policy Committee

Deferred by consensus to a future meeting

DISCUSSION/ACTION:

Discussion and Action on Superintendent Resignation of Employment

Be it resolved, that the Board of Education accepts with gratitude the resignation of Dr. Colleen Palmer from her position of Superintendent of Schools, such resignation to be effective July 31, 2019.

MOTION: Mark Mathias
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 7-0

Discussion and Action to Appoint a Personnel Search Committee Regarding the Position of Superintendent of Schools

Be it resolved, that the Board of Education hereby creates a Personnel Search Committee in accordance with Conn. Gen. Statutes Section 1-200(7) for the purpose of recommending a candidate for the position of Superintendent of Schools, and

Be it further resolved that the members of the Board of Education are hereby appointed to serve on such Personnel Search Committee.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

ADJOURNMENT: Mark Mathias moved to adjourn at 11:21 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)