

**WESTPORT BOARD OF EDUCATION POLICY COMMITTEE MINUTES**

**Board Members Present:**

Karen Kleine            Chair  
Mark Mathias  
Candice Savin (departed at 7:50)

**Administrators Present:**

Colleen Palmer            Superintendent of Schools  
Michael Rizzo            Director of Pupil Services  
John Bayers              Director of Human Resources

**PUBLIC CALL TO ORDER:** 6:10 p.m. Staples High School, Room 1025c

**DISCUSSION/ACTION:**

1. Review and approval of minutes: December 6, 2017

Karen Kleine moved to approve the minutes of November 16, 2017; seconded by Mark Mathias and passed unanimously.

2. First reading and discussion of the following policies:
  - Policy 4118.112 and 4218.112, Personnel: Sexual Harassment
  - Policy 5145.5, Students: Sexual Harassment

**Moved that the Policy Committee:**

- **Recommend to the full BOE for approval 4118.122/4218.112 and 5145.5 (both red-lined and final) with the following edits: Under Harassment/Sexual Harassment #6, change “social networking websites” to “social media.”**

**DISCUSSION:**

1. Discussion of the following policies:
  - Policy 5111, Eligibility of Students to Attend the Westport Schools: Dr Palmer would like to review once more before placing on BOE agenda for discussion.
  - Policy 5144, Students: Discipline, Policy 5114, Students: Suspension and Expulsion/Due Process and Policy 5144.3, Students; Discipline of Students with Disabilities: Karen Kleine and Mike Rizzo will discuss more on Jan 10 with Jessica Smith, esq. from Shipman & Goodwin. Red-lined policy drafts will be created for the next Policy Committee meeting. Dr Palmer will bring decision-making authority designated to the Superintendent by the Westport BOE for our discussion. The “Student Discipline Series 5000” draft from Shipman & Goodwin will be sent to school administrators for feedback.
  - Policy 4112, Personnel – Certified: Appointment and Conditions of Employment will be discussed again at our next meeting with “Option 1” from the CAFE sample policies included in the text.
  - Bylaws were tabled to the next Policy Committee meeting.
2. Other policy business: Confirm that policies on the agenda from our last meeting (1511, 4111.1/4211.1, 5145.41) have requested edits for approval at the Jan 16 BOE meeting.
3. Other policy impact: After final BOE approval of the 5144, 5114 and 5144.3 student handbooks will have to be updated.

**ADJOURNMENT:** 8:20pm

Respectfully submitted,

Karen Kleine, for Jennifer Caputo, Administrative Assistant to the Superintendent