

**WESTPORT BOARD OF EDUCATION MINUTES**

**Board Members Present:**

Michael Gordon      Chair  
Jeannie Smith      Vice Chair  
Elaine Whitney      Secretary  
Karen Kleine  
Mark Mathias

**Administrators Present:**

Colleen Palmer      Superintendent of Schools  
John Bayers      Director of Human Resources  
Elio Longo      Director of School Business Operations  
Julie Droller      Director of Elementary Education  
Mike Rizzo      Director of Pupil Services

**Absent:**

Vik Muktavaram  
Candice Savin

**PUBLIC SESSION/PLEDGE OF ALLEGIANCE:** 7:02 p.m., Staples High School Cafeteria

**RECOGNITION OR RETIREES:**

The Board of Education recognized the following retirees for their service to the Westport Public Schools: Rita Appel, Linda Boccuzzi, Sydney Brown, Mari Carroll, Dianne Clark, Adele Cutrali-Valovich, Mary DePalma, John Desrochers, Frances Giunta, Peter Kopp, Jean Lane, Ellen Mason, Linda McClary, Flora Meilan, Penny Pattacini, Victoria Rapaport, Cecilie Schachte, Francine Sinay, Wendy Sobelman, Margaret (Jeanne) Stevens, and Marianne Yordon.

**RECOGNITION OF PTA CO-PRESIDENTS**

The Board of Education recognized the following PTA Co-Presidents for their service to the Westport Public Schools: Candace Banks, Carolyn Caney, Anne Spencer, Maureen Asiel, Youn Su Chao, Elena Caggiano, Lauren Jumper, Jill Dillon, Sara Snow, Lisa Hill, Sandra Krenzer, Jodi Harris, Amie Peck, Michele Carey Moody, Dorie Hordon, Netta Levy, Lee Goldstein, Eugenie ten Cate, and Tom Holleman.

**RECOGNITION OF MICHAEL GORDON** for seven years of service to the Westport Board of Education

**BREAK FOR RECEPTION**

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

**MINUTES:** June 4, 2018

Elaine Whitney moved to approve the minutes of June 4, 2018; seconded by Michael Gordon and passed unanimously.

## **PRESENTATION**

Proposed Changes to GPA Calculation: Valuing the Work of All Students

## **DISCUSSION/ACTION:**

Discussion and Vote on Strategies to Fund School Resource Officers

**Be it resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education requests that the Town of Westport use Educational Cost Sharing (ECS) funds to fund the two additional school resource officers that have been requested for the 2018-2019 school year.**

**Be it further resolved, That the Board of Education will promptly convene an ad hoc committee to discuss funding options for the two additional SROs in subsequent school years, said committee to include representatives of the Board of Selectman, the Board of Finance, and the Board of Education.**

**MOTION:** Michael Gordon  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

2018-19 School Lunch Program

**Be it resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education appoints Compass Group, Inc., by and through Chartwells, to serve as the Food Service Management Company for the Westport Public Schools for the 2018-2019 school year in accordance with the option for four (4) additional one-year renewals as allowed by Agreement dated July 1, 2017.**

**MOTION:** Mark Mathias  
**SECOND:** Elaine Whitney  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

Second Reading of the Following Westport Board of Education Policies and Regulations:

- Policy 6153, Instruction: Field Trips (Revision)
- Regulation 6153, Instruction: Field Trips (Revision)
- Policy 1314, Community Relations: Fund Raising (Deletion),
- Regulation 1324, Community Relations: Fund Raising (Revision)
- Regulation 3281, Business/Non-Instructional Operations: School Fund Raisers (Revision)
- Regulation 6145.8, Instruction: Fund Raising (Revision)
- Policy 4118.3, Personnel – Certified: Responsibilities as Field Trip Chaperones (Deletion)

- Policy 5200, Students: Field Trips (Creation)
- Regulation 5145.5 Sexual Harassment (Revision)
- Policy 5131.911, Students: Bullying Prevention and Intervention (Revision)
- Policy 5131.912, Students: Safe School Climate Plan (Revision)

***Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves:***

- *the amendment of Policy 6153, Instruction: Field Trips;*
- *the amendment of Regulation 6153, Instruction: Field Trips;*
- *the deletion of Policy 1314, Community Relations: Fund Raising;*
- *the amendment of Regulation 1324, Community Relations: Fund Raising;*
- *the amendment of Regulation 3281, Business/Non-Instructional Operations: School Fund Raisers;*
- *the amendment of Regulation 6145.8, Instruction: Fund Raising;*
- *the deletion of Policy 4118.3, Personnel – Certified: Responsibilities as Field Trip Chaperones;*
- *the creation of Policy 5200, Students: Field Trips;*
- *the amendment of Regulation 5145.5 Sexual Harassment;*
- *the amendment of Policy 5131.911, Students: Bullying Prevention and Intervention; and*
- *the amendment of Policy 5131.912.*

**MOTION:** Karen Kleine  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

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Michael Gordon moved to continue with the remaining agenda items, as it was after 10:30 p.m.; seconded by Jeannie Smith and passed 4-1 (Michael Gordon against).

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Authorization to Sign Contracts

**The Board of Education authorizes Dr. Colleen Palmer, Superintendent of Schools, and Elio Longo, Director of School Business Operations, to sign contracts on behalf of the Board of Education, effective July 1, 2018 through June 30, 2019.**

**MOTION:** Michael Gordon  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

Approval: Tuition Rates 2018-2019 School Year

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the establishment of the tuition rates for the 2018-2019 school year, as set forth in a memo dated June 11, 2018 and appended to the minutes of that meeting.**

**MOTION:** Jeannie Smith  
**SECOND:** Mark Mathias  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

Employment Contract of the Superintendent of Schools

**Be it resolved, That, as discussed in executive session, the Board of Education approves a salary of \$298,698 for Dr. Colleen Palmer, Superintendent of Schools, effective July 1, 2018, representing an increase of 2.25%; affirms the previously granted \$5,000 for retirement through a 403(b) account; and moves to issue a new three-year contract, subject to execution of a satisfactory employment contract that reflects this decision.**

**MOTION:** Michael Gordon  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 5-0

## **COMMITTEE REPORTS**

Policy Committee

**ADJOURNMENT:** .Michael Gordon moved to adjourn at 10:42 p.m; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary  
(Minutes written by Lisa Marriott)