

**WESTPORT BOARD OF EDUCATION MINUTES**

**Board Members Present:**

Michael Gordon	Chair
Jeannie Smith	Vice Chair
Elaine Whitney	Secretary
Karen Kleine	
Mark Mathias	
Vik Muktavaram	
Candice Savin	

**Administrators Present:**

Colleen Palmer	Superintendent of Schools
Elio Longo	Dir. of School Business Operations
Julie Droller	Dir. of Elementary Education
John Bayers	Dir. of Human Resources
Michael Rizzo	Director of Pupil Services

**PUBLIC SESSION/PLEDGE OF ALLEGIANCE:** 7:32 p.m., Staples High School, Cafeteria (Room 301)

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

Michael Gordon announced that he has decided to resign from the Board of Education by the end of June 2018.

It was announced that Mark Mathias has been selected by the Westport-Weston Chamber of Commerce to receive its First Citizen Award, which is scheduled to be conferred on June 13, 2018.

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

**MINUTES:** March 19, 2018; May 7, 2018; and May 14, 2018

Elaine Whitney moved to approve the minutes of March 19, May 7 and May 14, 2018; seconded by Michael Gordon and passed unanimously.

**DISCUSSION/ACTION**

Acceptance of Gifts

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude and appreciation a donation of \$96,500.10 by the KHS PTA for the purchase, delivery, and installation of a new playground at Kings Highway Elementary School and a donation of \$86,484.35 by the SES PTA for the purchase of a new playground at Saugatuck Elementary School.**

**MOTION:** Jeannie Smith  
**SECOND:** Karen Kleine  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Discussion and Possible Action Regarding Specific Mitigation Strategies to Adjust Operating Budget to a Reduction of \$2,050,000 Per the New Overall Operating Budget of \$116,173,800 and Adoption: 2018-19 Budget of the Board of Education

**Be it resolved that the Board of Education authorizes additions and deletions to the Proposed 2018-2019 Budget of the Board of Education (\$118,223,800; +3.36%) totaling a net decrease of \$2,050,000, to achieve a final budget in the amount of \$116,173,800 (+1.57%), as follows:**

- to **decrease** line 210: Health Insurance by **\$1,078,000** (anticipated savings from moving to the State Partnership Plan) to a total of \$15,327,452;
- to **decrease** line 641: Textbooks by **\$12,000** to a total of \$388,172;
- to **decrease** line 736: Tech Equipment-Instructional by **\$105,000** to a total of \$703,881;
- to **decrease** line 119: Curriculum Work/Other by **\$15,000** (summer guidance work) to a total of \$167,938;
- to **decrease** line 812: Student Athletics by **\$10,000** to a total of \$406,974;
- to **decrease** line 413: Electricity by **\$80,000** to a total of \$1,923,909 via a credit from the Cafeteria Fund in the amount of \$80,000;
- to **decrease** line 611: Instructional Supplies by **\$70,000** (schools) to a total of \$928,382;
- to **decrease** line 690: Non Instructional Supplies by **\$15,000** to a total of \$170,870;
- to **decrease** line 612: Software by **\$20,000** to a total of \$800,262;
- to **decrease** line 642: Library Books and Periodicals by **\$9,800** to a total of \$114,757;
- to **decrease** line 611: Instructional Supplies (Teaching & Learning) by **\$18,000** to a total of \$910,382;
- to **decrease** line 323: Instructional Program Improvement (Teaching & Learning consultants) by **\$80,000** to a total of \$531,879;
- to **decrease** line 102: Regular Ed Teachers by **\$66,881 (1.0 FTE elementary)** to a total of \$22,968,301 and to **decrease** line 210: Health Insurance by **\$20,000** to a total of \$15,307,452;
- to **decrease** line 103: Special Area Teachers by **\$33,441 (0.5 FTE)** to a total of \$12,122,863 and to **decrease** line 210: Health Insurance by **\$6,000** to a total of \$15,301,452;
- to **decrease** line 104: Support Teachers by **\$26,752 (0.4 FTE RTI)** to a total of \$4,506,412 and to **decrease** line 210: Health Insurance by **\$6,000** to a total of \$15,295,452;
- to **decrease** line 122: Paraprofessionals by **\$28,098 (1.0 FTE elementary)** to a total of \$1,811,654 and to **decrease** line 210: Health Insurance by **\$20,000** to a total of \$15,275,452;

- to **decrease** line 121: Secretaries by **\$25,980 (0.5 FTE)** to a total of \$2,602,071 and to **decrease** line 210: Health Insurance by **\$20,000** to a total of \$15,255,452;
- to **decrease** line 103: Special Area Teachers by **\$133,762 (2.0 FTE instructional technology)** to a total of \$11,989,101 and to **decrease** line 210: Health Insurance by **\$40,000** to a total of \$15,215,452;
- to **decrease** line 104: Support Teachers by **\$39,441 (0.5 FTE BMS math intervention)** to a total of \$4,472,971 and to **decrease** line 210: Health Insurance by **\$6,000** to a total of \$15,209,452;
- to **decrease** line 110: Psychologists by **\$31,404 (0.4 FTE)** to a total of \$1,705,267; and
- to **decrease** line 104: Support Teachers by **\$33,441 (0.5 FTE literacy coach)** to a total of \$4,439,530 and to **decrease** line 210: Health Insurance by **\$6,000** to a total of \$15,203,452.

**Be it further resolved, that upon the recommendation of the Superintendent of Schools, the Westport Board of Education adopts a final budget for the 2018-2019 school year in the amount of \$116,173,800, said amount representing a 1.57% increase from the 2017-2018 budget, as approved by the Representative Town Meeting of the Town of Westport on May 8, 2018.**

**Motion to amend:**

**Motion to draw down an additional \$94,584 in Cafeteria Funds to mitigate reductions in line items 103, 104, 210 and 323.**

**MOTION:** Candice Savin  
**SECOND:** Vik Muktavaram  
**RESULT:** Failed  
**VOTE:** 1-6 (Candice Savin in favor)

**Vote on original motion:**

**MOTION:** Mark Mathias  
**SECOND:** Elaine Whitney  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Telecommunications Line Audit - The SpyGlass Group, Inc.

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Director of School Business Operations to contract with The SpyGlass Group, Inc, for a telecommunications line audit.**

**MOTION:** Mark Mathias  
**SECOND:** Michael Gordon  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Second Reading of the Westport Board of Education Policy 4110/4210, Employment Checks

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment of Policy 4110/4210, Employment Checks in accordance with the agenda materials for the meeting of May 21, 2018.**

**MOTION:** Karen Kleine  
**SECOND:** Candice Savin  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

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Michael Gordon moved to continue with the last agenda item since it was past 10:30 p.m; seconded by Jeannie Smith and passed unanimously.

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### **COMMITTEE REPORTS**

Teaching and Learning Committee

**ADJOURNMENT:** Michael Gordon moved to adjourn at 10:36 p.m; seconded by Karen Kleine and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary  
(Minutes written by Lisa Marriott)