

WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Mark Mathias
Vik Muktavaram
Candice Savin

Administrators Present:

Colleen Palmer Superintendent of Schools
Elio Longo Dir. of School Business Operations
John Bayers Dir. of Human Resources
Michael Rizzo Director of Pupil Services

Absent:

Julie Droller, Dir. of Elementary Education

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:33 p.m., Staples High School, Cafeteria (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES: January 22, 2018

Elaine Whitney moved to approve the minutes of January 22, 2018; seconded by Michael Gordon and approved unanimously.

DISCUSSION:

Superintendent Comments on Recent Concerns Expressed by Students at Staples

DISCUSSION/ACTION

FY 2019 Proposed Budget of the Superintendent of Schools

- Health care (discussion only)
- Administrative structure (discussion/action)
- FY 2019 budget (discussion/action)

Be it resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the administrative structure of Central Office administration as proposed.

MOTION: Vik Muktavaram
SECOND: Elaine Whitney
RESULT: Passed Unanimously
VOTE: 7-0

Be it resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the administrative structure of Coleytown Elementary School and Greens Farms Elementary School as proposed.

MOTION: Mark Mathias
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 7-0

Be it resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts a Budget for FY 2018-2019 of \$118,913,712 reflecting a \$4,536,366 and 3.97% change.

Mark Mathias moved to increase the funding for the Innovation Fund by \$50,000, to \$100,000 in total.

MOTION: Mark Mathias
SECOND: Karen Kleine
RESULT: Failed
VOTE: 2-5 (Mark Mathias and Karen Kleine in favor; Michael Gordon, Jeannie Smith, Elaine Whitney, Vik Muktavaram and Candice Savin opposed)

Vote on original motion:

Be it resolved, that the Board of Education authorizes additions and deletions to the Proposed 2018-2019 Budget of the Superintendent of Schools totaling a net decrease of \$256,490, as follows:

- to **increase** line 150: Permanent Substitutes by **\$37,600** to add 2.0 FTE at Staples High School. Cost offset by a proposed reduction in the same amount to line 151: Daily Substitutes.
- to **increase** line 330: Other Professional Services (Teaching and Learning Center) by **\$11,010** to increase the proposed Seal of Biliteracy appropriation to a total \$44,770.
- to **decrease** line 102: Teachers – Regular Education by **\$100,000** raising the target Turnover Savings contra account to \$450,000.
- to **decrease** line 116: Extra Curricular stipends by **\$30,000** to align total spending to current trend.
- to **decrease** line 119: Curriculum Work/Other by **\$15,000** as a reduction to planned for stipends.

- to **decrease** line 119: Curriculum Work/Other by **\$15,000** as a revision to curriculum work requirements.
- to **decrease** line 129: Security Aides by **\$20,000** originally earmarked for outside services.
- to **decrease** line 151: Daily Substitutes by **\$37,600** to offset a proposed increase in the same amount to line 150: Permanent Substitutes.
- to **decrease** line 435: Building Projects by **\$70,000** as a revision to the scope of office reconfiguration at Staples High School Main Office.
- to **decrease** line 540: Advertising by **\$17,500** to align total spending to current trend and projected needs for FY19.

Be it further resolved, that the Board of Education approves for submission to the Board of Finance and Representative Town Meeting a Proposed 2018-2019 Budget of the Board of Education in the amount of \$118,913,712, which incorporates said additions and deletions, and which reflects a budget-to-budget increase of \$4,536,366, or 3.97%, with a copy of the completed proposed budget to be appended to the minutes of the meeting of January 29, 2018.

MOTION: Mark Mathias
SECOND: Michael Gordon
RESULT: Passed Unanimously
VOTE: 7-0

UPDATES:

Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

ADJOURNMENT: Michael Gordon moved to adjourn at 10:38 p.m; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary
 (Minutes written by Lisa Marriott)