

WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Mark Mathias
Karen Kleine
Vik Muktavaram
Candice Savin

Administrators Present:

Colleen Palmer Superintendent of Schools
Elio Longo Dir. of School Business Operations
Jennifer Allen Dir. of Secondary Ed. & Research
Julie Droller Dir. of Elementary Education
John Bayers Dir. of Human Resources & General Admin.
Michael Rizzo Director of Pupil Services

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:38 p.m., Staples High School, Cafeteria (Room 301)

ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

Dr. Colleen Palmer presided until the election of the Chair, who presided for the remainder of the meeting.

Be It Resolved, that the Board of Education elects Michael Gordon to serve as Chair of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Jeannie Smith
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 6-0-1 (Michael Gordon abstaining)

Be It Resolved, that the Board of Education elects Jeannie Smith to serve as Vice Chair of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Michael Gordon
SECOND: Mark Mathias
RESULT: Passed Unanimously
VOTE: 7-0

Be It Resolved, that the Board of Education elects Elaine Whitney to serve as Secretary of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Mark Mathias
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 6-0-1 (Elaine Whitney abstaining)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES: Elaine Whitney moved to approve the minutes of November 7, 2016; seconded by Michael Gordon and passed unanimously.

DISCUSSION/ACTION:

MetLife Demutualization Shares

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes either Elio Longo, Jr., acting as Director of School Business Operations, or Gary Conrad, acting as Town Finance Director, to submit a direction to sell letter to Computershare LLC for the sale of 3,194 MetLife shares belonging to the Westport Board of Education at the then current market price.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent or her designated agent to deposit the funds received from said sale of MetLife shares into the Board of Education's Health Insurance Reserve Fund.

MOTION: Elaine Whitney
SECOND: Michael Gordon
RESULT: Passed Unanimously
VOTE: 7-0

Changes to 2017-2018 School Calendar

Vote deferred by consensus until the next Board meeting.

DISCUSSION:

Stepping Stones Preschool Program Overview and Highlights

UPDATES:

Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

ADJOURNMENT: Michael Gordon moved to adjourn at 9:21 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)