

WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Mark Mathias
Karen Kleine
Vik Muktavaram
Candice Savin

Administrators Present:

Colleen Palmer Superintendent of Schools
Elio Longo Dir. of School Business Operations
Jennifer Allen Dir. of Secondary Ed. & Research
Julie Droller Dir. of Elementary Education
John Bayers Dir. of Human Resources & General Admin.
Michael Rizzo Director of Pupil Services

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:35 p.m., Staples High School, Cafeteria (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

DISCUSSION/ACTION:

FY 2018 Proposed Budget of the Superintendent of Schools

Be it Resolved, That the Board of Education authorizes additions and deletions to the Proposed 2017-2018 Budget of the Superintendent of Schools totaling a net decrease of \$7,366, as follows:

- to **increase** line 116: Extracurricular Stipends by \$7,500 to add a second yearbook stipend.
- to **increase** line 210: Health Insurance by \$322,127 to maintain a reserve cash target of 8% of FY 2018 claims.
- to **increase** line 436: Grounds Projects by \$165,000 to restore select grounds projects.
- to **increase** line 510: Regular Transportation by \$65,100 as 1st installment payment for 3 point seatbelts installed on 13 new buses with delivery scheduled for January 2018.
- to **decrease** line 115: Staff Development and Leadership by \$4,173, eliminating the theater arts leader stipend.
- to **decrease** line 115: Staff Development and Leadership by \$41,270, eliminating the liaison special area stipend.
- to **decrease** line 116: Extracurricular Stipends by \$40,720.
- to **decrease** line 118: Interscholastic Coaches by \$13,750.
- to **decrease** line 210: Health Insurance by \$10,760 for revised Lockton FY 2018 claims projection.

- to **decrease** line 210: Health Insurance by \$43,000 for receipt of one-time Anthem payments.
- to **decrease** line 323: Instructional Program Improvements by \$4,050, a revision submitted by Teaching & Learning Center.
- to **decrease** line 414: Natural Gas by \$150,000.
- to **decrease** line 435: Building Projects \$20,000 for Staples High School new locker locksets.
- Motion to **decrease** line 435: Building Projects \$18,920 for Kings Highway School master clock and bell system upgrade.
- to **decrease** line 435: Building Projects \$19,850 for Long Lots School master clock and bell system upgrade.
- to **decrease** line 437: Restorative/Preventative Maintenance by \$65,000 for Coleytown Middle School locker replacement girls/boys rooms.
- to **decrease** line 437: Restorative/Preventative Maintenance by \$60,000 for Kings Highway School cafeteria asbestos abatement tile removal. (To be charged to Cafeteria Fund).
- to **decrease** line 550: Printing Expense by \$5,600 for the Staples High School Student Handbook.
- to **decrease** line 733: Equipment Replacement Instructional by \$43,000 for Bedford Middle School auditorium sound system.
- and to **decrease** line 812: Student Athletics by \$27,000 for Staples High School pool timing system.

Be it further resolved, that the Board of Education approves for submission to the Board of Finance and RTM a Proposed 2017-2018 Budget of the Board of Education in the amount of \$115,351,346, which incorporates said additions and deletions, and which reflects a budget-to-budget increase of \$2,743,459, or 2.44%, with a copy of the completed proposed budget to be appended to the minutes of the meeting of February 6, 2017.

MOTION: Michael Gordon
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

DISCUSSION:

Presentation of Implementation of Next Generation Science Standards (NGSS)

DISCUSSION/ACTION:

Strategic Planning Committee

Be it Resolved, That the Board of Education moves to appoint an ad hoc, advisory Strategic Planning Committee to include the following members:

- 3 Board Members: Mr. Michael Gordon, Ms. Elaine Whitney, and Mr. Vik Muktavaram
- Superintendent: Dr. Colleen Palmer
- Cabinet (5): Mr. Elio Longo, Mr. John Bayers, Ms. Jennifer Allen, Ms. Julie Droller, and Mr. Michael Rizzo
- 3 Building administrators (one from each level): Mr. James D'Amico, Dr. Adam Rosen, and Ms. Beth Messler
- 3 Teachers (one from each level): Ms. Stacey Delmhorst, Ms. Lori Buskey, and Mr. John Horrigan
- 2 Parents: Ms. Sue Calger and Ms. Anne Spencer
- 1 BoF member: Mr. Jim Westphal
- 1 RTM member: Ms. Velma Heller
- 2 Students, to be recommended by the high school principal

And to appoint Michael Gordon to serve as Chair of said committee. Be It Further Resolved, That said committee's authority is to make recommendations to the full Board of Education, and that said committee shall automatically disband upon the delivery of its final report and recommendations to the Board of Education.

MOTION: Elaine Whitney
SECOND: Michael Gordon
RESULT: Passed Unanimously
VOTE: 7-0

ADJOURNMENT: Michael Gordon moved to adjourn at 10:00 p.m; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)