

**Meeting: October 19, 2015**

**Staples High School, Cafeteria B (Room 301)**

**WESTPORT BOARD OF EDUCATION  
MINUTES**

**Board Members Present:**

Michael Gordon      Chair  
Jeannie Smith      Vice Chair  
Elaine Whitney      Secretary  
Mark Mathias  
Brett Aronow  
Karen Kleine  
Paul Block

**Administrators Present:**

Elliott Landon      Superintendent of Schools  
Elio Longo      Dir. of School Business Operations  
James D'Amico      Dir. of Secondary Ed. & Research  
Julie Droller      Dir. of Elementary Education  
John Bayers      Dir. of Human Resources  
Michael Rizzo      Director of Pupil Services

**PUBLIC CALL TO ORDER:** 6:02 p.m., Staples High School, Room 333, Pupil Services Conference Room

**EXECUTIVE SESSION:** Meeting with Candidates/Organizations Under Consideration to Perform Search for New Principal for Staples High School

Karen Kleine moved to go into executive session to meet with candidates/organizations under consideration to perform the search for a new principal for Staples High School; seconded by Jeannie Smith; passed unanimously. All Board members were present, except that Paul Block arrived at 6:04 p.m., and Elaine Whitney arrived at 6:40 p.m. Dr. Landon and John Bayers attended at the invitation of the Board; Dr. Landon arrived at 6:04 p.m. The executive session adjourned at 7:20 p.m.

**RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE:** 7:35 p.m., Staples High School, Cafeteria (Room 301)

After the pledge, a moment of silence was held for Chris Lemone, T.A.G. Advisor.

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**MINUTES:** Elaine Whitney moved to approve the September 21, 2015 & October 5, 2015 minutes; seconded by Michael Gordon and passed unanimously.

Michael Gordon moved to defer until later in the meeting discussion/action on the Appointment of Individual/Organization to Conduct Staples High School Principal Search and Staples High School Principal Search Process; seconded by Jeannie Smith and passed unanimously.

## **PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

### **DISCUSSION/ACTION:**

1. Appointment of Individual/Organization to Conduct Staples High School Principal Search

Deferred

2. Staples High School Principal Search Process

Deferred

3. Long Range Budget Planning

No action was taken

4. Approval: 2016-17 Budget Preparation Calendar

No action was taken

5. Acceptance of Gifts:

**Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education accepts with great appreciation a gift from an anonymous donor in the amount of \$10,000 in support of the celebration of the 75th anniversary of the Candlelight Concert and a gift valued at \$2,230 from the Bedford Middle School PTA for a commercial grade vinyl link all-weather mat for the Bedford entrance adjacent to the Wakeman Fields.**

**MOTION:** Brett Aronow  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

### **DISCUSSION:**

1. Staples High School Long-Term Building Needs
  - a. NESDEC Ten-Year Enrollment Projections (deferred until December 7th)
  - b. Current Room Utilization at Staples
  - c. Anticipated Staples Programmatic Needs
  - d. Multiple Options
2. Staffing and Enrollment, K-12

**REPORT:**

1. National School Climate Survey Results

**UPDATE:**

1. Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account
2. Quarterly Financial Report; July 1, 2015-September 30, 2015

Michael Gordon moved to add Approval of the WEA Tentative Agreement to the agenda as a discussion/action item; seconded by Jeannie Smith and passed unanimously.

Approval of Westport Education Association Tentative Agreement

**Be It Resolved, That the Board of Education approves the Tentative Agreement dated October 16, 2015 between the Westport Education Association and the Board of Education of the Town of Westport, a copy of which will be appended to the Minutes of the Board of Education meeting of October 19, 2015.**

**MOTION:** Elaine Whitney  
**SECOND:** Brett Aronow  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Michael Gordon moved to defer the appointment of the Individual/Organization to Conduct the Staples High School Principal Search to the meeting of November 9, 2015; seconded by Jeannie Smith and passed unanimously.

**ADJOURNMENT:** Michael Gordon moved to adjourn at 10:26 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary  
(Minutes written by Lisa Marriott)