

WESTPORT BOARD OF EDUCATION

AGENDA*

(Agenda Subject to Modification in Accordance with Law)

PUBLIC CALL TO ORDER

6:00 p.m., Staples High School, Room 1025c

EXECUTIVE SESSION: Discussion of Attorney-Client Privileged Draft Report Reflecting Legal Advice Regarding Coleytown Middle School

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: June 10, 2019, *pages 1-3*

DISCUSSION/ACTION

- | | | |
|---|---------|-----------------|
| 1. Appointment of Staples High School Principal | | Dr. David Abbey |
| 2. 2019-2020 School Lunch Program, <i>pages 5-6</i> | (Encl.) | Mr. Elio Longo |
| 3. Carryover Funds | | Mr. Elio Longo |

WORK SESSION

- | | | |
|---|--|------------------|
| 1. Presentation of CMS Building Committee | | Mr. Donald O'Day |
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DISCUSSION/ACTION

- | | | |
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| 1. Possible Vote on a Statement from the Board Regarding the CMS Building Committee Work | | Mr. Mark Mathias |
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ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

WESTPORT BOARD OF EDUCATION

Board Members Present:

Mark Mathias	Chair
Jeannie Smith	Vice Chair
Elaine Whitney*	Secretary
Karen Kleine	
Vik Muktavaram	
Candice Savin	
Neil Phillips	

Administrators Present:

David Abbey	Interim Superintendent
Anthony Buono	Asst. Superintendent, Teaching and Learning
Tina Mannarino	Asst. Superintendent, Pupil Personnel Services
Elio Longo	Chief Financial Officer
John Bayers	Director of Human Resources

*Arrived at 7:07 p.m.

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:05 p.m., Staples High School Cafeteria B

RECOGNITION OF RETIREES

The Board and Administration recognized the Westport Public Schools retirees for FY 2018-2019: Diane Bader, Grace Berry, Carol Borrman, Tommaso Cataudo, Jean Chiappetta, Michele Cirino, Jennifer Dayton, Lorraine DiNapoli, Jacqueline Dogali, Vilelmo Evaristo, Sheila Florio, Janice Frost, Janet Garstka, Joel Kabak, Timothy Lyons, Nicholas, Mariconda, Elizabeth McGinty, Erica Messina, Kathie Moskovitz, Colin Neenan, Ellen Redgate, Elizabeth Russ, Joanna Seiter, Maria Vailakis-Wippick, and Ellen Wolson.

RECOGNITION OF PTA CO-PRESIDENTS

The Board and Administration recognized the Westport PTA Co-Presidents for FY 2018-2019: Carolyn Caney, Elena Caggiano, Candace Banks, Youn Su Chao, Stefanie Shackelford, Lauren Jumper, Beatriz Jones, Sara Snow, Kim Ceman, Sandra Krenzer, Sandra Srihari, Amie Peck, Sarin Cheung, Dorie Hordon, Meg Himes, Lee Goldstein, Sue Herrmann, Tom Holleman, and Netta Levy.

BREAK FOR RECEPTION

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES: April 22 and June 3, 2019

Elaine Whitney moved to approve the minutes of April 22 and June 3, 2019; seconded by Candice Savin and passed unanimously.

PRESENTATION:

District Demographers: Milone & MacBroom

DISCUSSION/ACTION:

Coleytown Middle School and Academic Strategy
No action was taken.

Increase Funding for One Position at Staples High School: Special Education Administrative Support

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the funding for ninety-one (91) days of administrative support for the Special Education Department at Staples High School during the FY 2019-2020 school year, at the cost of \$65,133.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

Additional Police Support (Perimeter) at Bedford Middle School

Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the incremental funding of \$32,760 for the addition of four (4) hours of police time per day on the grounds of Bedford Middle School for one hundred eighty-two (182) days during the FY 2019-2020 school year.

MOTION: Karen Kleine
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

At 10:31 p.m., Mark Mathias moved to continue with the remainder of the agenda items, as it was after 10:30 p.m.; seconded by Jeannie Smith and passed unanimously.

Authorization to Sign Contracts

Be it resolved, that the Board of Education authorizes Elio Longo, Chief Financial Officer, to sign contracts on behalf of the Board of Education, effective July 1, 2019 through June 30, 2020.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

COMMITTEE REPORTS

BMS Modular Committee and the CMS School Building Committee

ADJOURNMENT: Mark Mathias moved to adjourn at 10:34 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education
(Minutes written by Lisa Marriott)

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AMENDMENT NUMBER TWO

THIS AMENDMENT NUMBER TWO, dated May 25, 2019 and effective July 1, 2019, is between the **Westport Public Schools** (“SFA”) and **Compass Group USA, Inc. by and through its Chartwells Division** (“FSMC”).

WHEREAS, the SFA and FSMC are parties to a certain agreement, dated July 1, 2017, and as amended by Amendment Number One effective July 1, 2018 (collectively, the “Agreement”) whereby FSMC manages the SFA’s food service operation and facilities; and

WHEREAS, the parties now desire to amend the aforesaid Agreement;

NOW, THEREFORE, in consideration of the promises herein contained and for other good and valuable consideration, the parties hereto agree as follows:

1. Per Section 1.3 of the Agreement, the parties agree to exercise their right to renew the Agreement beginning July 1, 2019 and ending June 30, 2020. Thereafter, the Agreement may be renewed for up to two (2) additional one-year terms.
2. Section 6.1 (C) is being amended to reflect that FSMC Management Fee shall be a flat rate of Three Thousand Nine Hundred Fifty Dollars (\$3,950.00) per month for ten (10) months (September through June).

This increase is based Section 6.1 (C) of the Agreement permitting the CPI adjustment of 3.0%, (a \$115.00 increase) added to the existing Management Fees of \$3,835.

3. Section 6.1 (D) is being amended to reflect that FSMC Administrative Fee shall be a flat rate of Twenty Four Thousand Four Hundred Forty One Dollars (\$24,441.00) per month for ten (10) months (September through June).

This increase is based Section 6.1(D) of the Agreement permitting the CPI adjustment of 3.0%, (a \$711.00 increase) added to the existing Administrative Fee of \$23,730.

4. Section 6.3 is being amended to reflect that FSMC guarantees that the bottom line of the operational financial report (exclusive of the cost of repairs, maintenance, replacements and smallwares) for the 2019-2020 academic year will reflect a breakeven. If the actual bottom line (exclusive of the cost of repairs, maintenance, replacements and smallwares) is less than a breakeven, the FSMC will reduce its Management and Administrative fees by the difference between the actual and guaranteed amount, but in no event shall the reimbursement obligation exceed the total of the Management and Administrative fees. It is understood that the SFA will not participate in the National School Lunch Program or National School Breakfast Program

starting with the 2019-2020 academic year. This guaranteed breakeven is based on the following the conditions/assumptions set forth in the Agreement, and the following are amended as noted below:

1. The number of full service lunch days during the school year will not be less than 182 days
2. Student enrollment for the current year will be not less than 5,389 including kindergarten;

In the event the foregoing conditions are not met during the school year, FSMC's guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

5. This Amendment is effective July 1, 2019. All other terms and conditions contained in the original Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be signed by their duly authorized officers, all done the day and year first above written.

Westport Public Schools

COMPASS GROUP USA, INC. by and through its Chartwells Division

By: _____

By: _____

Name: _____

Name: Belinda Oakley

Title: _____

Title: CEO, Chartwells K12

Date: _____

Date: _____